

IMPORTANT INFORMATION FOR STUDENTS

1. Students have to comply with the Minimum Rate of Progress (MRP) Policy each semester to continue in their degree. The policy is available on the MyUOWD website.
2. **Enrolment is the student's responsibility.** Students must check SOLS account regularly as this is the official communication tool of the University.
3. Students are advised to follow the subject sequence while enrolling and consult with their Academic Program Director every semester if unsure.
4. Students must check the Final Exam timetable for clashes before enrolling. Changes to the Final Exam timetable are not possible.
5. Students must ensure that they have met the pre-requisite requirements for a subject before enrolling. Failure to do so will result in automatic removal from the subject.
6. It is not possible to enrol in a subject after the first week of the session, except with permission from the Dean and the Registrars and in exceptional circumstances only.
7. Electronic "Manual Enrolment" is available only for final semester students requiring a seat in a core subject that has reached full quota during online enrolment.
8. It is the students responsibility to make themselves familiar with the University's policies, procedures and rules.

FACULTY OFFICE

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Tel: 04 375 3061

WELCOME FROM THE DEANS

Dear Students,

Welcome to the Autumn 2011 semester and, to our new students, a warm welcome to the University of Wollongong in Dubai and our campus. You are now part of the “UOWD family” which consists of approximately 3,000 students from more than 80 countries.

At UOWD, our aim is to equip you with the diverse skills and knowledge that you require to have a successful professional career in the corporate world. To do this, we have developed programs and subjects that will not only teach you the theory, but also allow you to put it into practice. To maximize your academic potential, you need to demonstrate a commitment to your studies. We are here to help you build the foundation for your future career, which requires your active participation and steadfast dedication. This means attending class regularly, taking part in discussions and activities, working together in teams, completing assignments on time and developing regular study habits. Your lecturers and many other people at the university will provide you with the support you need to do this, however, at the same time, you need to take responsibility for your learning and development. Education involves both teaching and learning, requires both a teacher and a student! During your studies you will be challenged and supported so that you can learn and develop your competencies and expertise.

The purpose of the Degree Planner is to guide you through your career as a student. Make yourself familiar with it. It contains important information about your degree, the subjects you will enroll in and the university’s rules and regulations. The last section of the Degree Planner allows you to write down your personal degree plan based on the recommended subject sequence, which you are strongly encouraged to follow. You can also make a note of your class timings, assessment due dates and final exam information in the last section. Remember – this is your plan for success! Don’t stray from it.

The previous page provides you with the contact information for the people who can help you and support you during your studies. Please meet with your Academic Program Director to discuss your progress on a regular basis. They can assist you with your degree plan. If you are having difficulties with academic skills such as preparing for exams, managing your time, or writing essays and reports, visit the SASS office (block 5) to find out which workshops you can attend to improve your study habits. If you have any suggestions for activities we can organize to enrich your learning experience, please let us know.

Best wishes for a successful and productive Autumn 2011 semester!

Deans

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ABOUT THE FACULTIES

The three faculties of the University of Wollongong in Dubai i.e Faculty of Business & Management (BAM), Faculty of Finance & Accounting (FFA) and Faculty of Computer Science & Engineering (FCSE) are dedicated to excellence in teaching, research and service. We are preparing tomorrow's leaders today by offering top quality postgraduate programs in a number of discipline areas. Programs include:

Faculty of Business & Management :

- Master of Business Administration (MBA)
- Master of International Business (MIB)
- Master of Quality Management (MQM)
- Master of Strategic Human Resource Management (MSHRM)
- Master of Strategic Marketing (MSM)
- Master of Science in Logistics (MSL)

Faculty of Finance & Accounting :

- Master of Applied Finance & Banking (MAFB)

Faculty of Computer Science & Engineering :

- Master of Information Technology Management (MITM)
- Master of Engineering Management (MEM)

Our dedicated and qualified faculty provides our graduate students with the complex skills and competencies demanded in today's global economy in order to be able to serve the rapidly changing demands of the young GCC countries in the new century.

This Degree Planner is developed to provide you with relevant information concerning your degree and a structure to assist you in planning your program of study.

1.1 Academic Responsibilities of the Faculties

The three faculties (BAM, FFA & FCSE) deal with all academic matters related to postgraduate programs at UOWD, which include the following:

1. Academic advice about programs, majors and subjects
2. Approvals for enrolment and withdrawal of subjects after the general deadlines (in exceptional circumstances only)
3. Approvals to change a degree program
4. Advanced standing
5. Supplementary final exam requests
6. Requests for re-evaluation of final exams
7. Academic issues regarding delivery of subjects

All other issues (Scholarships, leave of absence, letter requests, graduation eligibility, visas, etc.) are the responsibility of the Registrar's department.

1.2 Contacting the Faculty Office

General Faculty Enquiries

Most of your questions regarding Academic processes and procedures will be answered in the 'Frequently Asked Questions' or 'Forms and Processes' link through MYUOWD. For detailed information, visit the Policies link on the website. If you are still unsure after visiting these links, please contact the Faculty Office.

Academic Advice Enquiries

Academic Advice can include clarifications on degree planning, advice with choosing electives, advice with selecting your major and providing information about academic resources at UOWD. Students are required to make an appointment to meet with their Academic Program Director for their programme. Available office hours are posted online on the UOWD website, on office door and available on the Faculty Office noticeboard.

Subject Enquiries

Any enquiries related to individual subjects (e.g. assignments, lecture materials, etc.) should be directed at your subject lecturer during their consultation hours which are available in the subject outline and also posted on their office door. If students require to meet with a lecturer at other timings then they should contact the lecturer by e-mail or telephone to make an appointment.

Program Enquiries

Students who have general questions about a particular program of study can meet with their Academic Program Directors (APD). APDs are available by appointment only.

Master of Business Administration (MBA)

DR. MELODENA BALAKRISHNAN

Room No 1-24, Block 15, Knowledge Village

Tel: 04-367 2462

Master of Quality Management (MQM)

DR. ABDELMONEIM AHMED

Room No 2-27, Block 15, Knowledge Village

Tel: 04-367 2479

Master of International Business (MIB)

DR. GWENDOLYN RODRIGUES

Room No 1-25, Block 15, Knowledge Village

Tel: 04-367 2431

Master of Strategic Marketing (MSM)

DR. PRAKASH VEL

Room No 1-20, Block 14, Knowledge Village

Tel: 04-367 2433

Master of Strategic Human Resource Management (MSHRM)

DR. PETER HOSIE

Room No 1-06, Block 15, Knowledge Village

Tel: 04-375 3062

Master of Engineering Management (MEM)

DR. KAMAL JAAFAR

Room No 1-30, Block 15, Knowledge Village

Tel: 04-369 3019

Master of Information Technology Management (MITM)

DR. SHAFIZ MOHD. YUSOF

Room No 1-24, Block 15, Knowledge Village

Tel: 04-369 3017

Master of Applied Finance & Banking (MAFB)

DR. NAEEM MUHAMMAD

Room No 1-18, Block 14, Knowledge Village

Tel: 04-367 2423

Master of Science in Logistics (MSL)

DR. BALAN SUNDARAKANI

Room No 1-30, Block 15, Knowledge Village

Tel: 04-367 2466

SOLS EMAIL COMMUNICATION

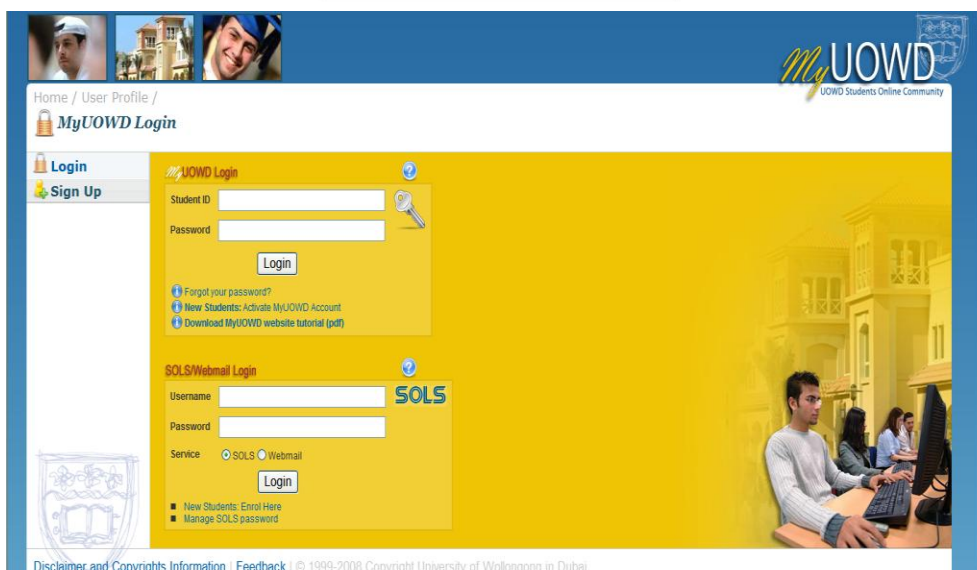
- Your SOLS email account is the official communication tool for both students and the University.
- Any student making an email request, must do so using their SOLS mail account.
- You will regularly receive emails from the University via your SOLS account. We will not accept any responsibility, should you not check your SOLS account.
- Requests from personal emails will not be processed.

1.3 Faculty Website

Any important information related to the Postgraduate Degrees will be available through the MyUOWD website:

<http://my.uowdubai.ac.ae>

Students are strongly advised to check the MyUOWD website and noticeboard on a regular basis for important information about subjects, classes and timetables. It is the students' responsibility to ensure they contact the University regarding any problems and information that they require. Please contact the ITTS department in Block 5 if you are having problems with accessing MyUOWD.



The following is available on the MyUOWD website:

Subject Folders

Each subject folder contains lecture noters, slides and additional materials to assist with studies. Students are advised to check their subject folders for updated materials, notices and other information provided by the lecturer on a daily basis. Click on the *My Subjects* link to access the subject folder.

Timetables

All of the timetable information related to class timings and dates of final exams can be downloaded from the MyUOWD website by clicking on the *Timetables* link. The timetables are posted on this site before the start of the semester and **it is the students responsibility to check the class timings and the final exam dates BEFORE enrolling in a subject and up until the end of week 1 of session** to ensure that there are no clashes. It is not possible to enrol in two subjects which have clashes in the class timings or in the final exam dates. Once the timetables have been published and finalised, it is not possible to make changes to timings.

Notices

Regular notices are posted on the Faculty website to inform students about upcoming changes and any other relevant information. **Students must check the Notices on the website at least once per day.** Any information about re-scheduling of classes due to holidays, start of enrolments and unscheduled public holidays are also posted on the Notices section of the website.

Policies and Rules

You can access the Policies and procedures online. Click on the *Policies* link on MYUOWD for more information. You can also become familiar with our processes via the **'Frequently Asked Questions'** or **'Forms and Processes'** link through MYUOWD.

It is the students' responsibility to become familiar with all of the relevant policies, including (but not limited to):



- Assessment Policy - Incorporating Special Consideration and Minimum Rate of Progress
- Plagiarism Policy
- Ethical Code of Conduct- Students
- Special Consideration and Supplementary Examinations
- Academic Grievance Policy

1.4 Faculty Noticeboards

In addition to the MyUOWD website, relevant faculty information is also posted on Faculty noticeboards around the campus. The main noticeboard is located outside the Faculty Office (Room 3-23) in Block 15. Students are strongly encouraged to check these noticeboards on a regular basis to ensure that they are aware of important information and updates.



GENERAL INFORMATION FOR STUDENTS

This section provides a general overview of the relevant information and policies related to studying at UOWD. Students should refer to the Student Academic Calendar and Handbook available on the UOWD website for detailed information.

2.1 Academic Calendar Dates

Please note that the academic calendar listed below is subject to change. Students must check the UOWD website (www.uowdubai.ac.ae) and follow the *Current Students* link, then *Important Dates* for the most up-to-date version of the academic calendar. Classes and examinations may be affected by public holidays and notices for make-up dates will be posted on the MyUOWD website. Please note that regular as well as make-up classes may be held on Saturdays or in the evenings on week days.

Autumn 2011 Semester

Date	Milestone
20 August 2011	Pre-Enrolment Period
19 Sept 2011	Orientation and Enrollment for new Students
22 Sept 2011	Last day for payment of tuition fees
25 Sept 2011	Classes Commence
29 Sept 2011	Last day for enrolment in subjects
6 – 12 Nov 2011	Mid-Session Recess (1 week)
17 Nov 2011	Last day for withdrawal from subjects without fail grade
10 Dec 2011	Last Day of Session
11 Dec 2011	Examinations commence
22 Dec 2011	Examinations End
Public holidays will be announced when confirmed by the UAE authorities nearer to the date.	

Important information regarding session dates

1. Students can add/withdraw from subjects through SOLS until the last day of the first week of the semester (Autumn/Spring/Summer). No new subjects can be added after this date.
2. Students who have not paid their fees by last date for payment will be automatically withdrawn from the subjects for which the fees are outstanding. Students will not be allowed to enrol in those subjects again in that particular semester.
3. Students will not be allowed to withdraw from a subject without academic penalty (i.e. a FAIL grade) after the specified date.
4. Students who withdraw may obtain a fee refund or transfer the fees to the following semester subject to conditions. A portion of the fees may be refunded/transferred depending on the subject withdrawal date. Students should consult the Cashier for additional information.
5. The University offers several payment options for tuition fees. Students opting for a specific payment plan will receive a schedule of due dates for payments each semester from the Cashier.

Calendar Dates for PG Academic Year 2012

NOTE: This is a draft calendar and is subject to change. Please check the website for the most up-to-date version of the calendar. Classes and examinations may be affected by religious public holidays and notices for make-up dates will be announced on the website.

Spring Session 2012

Dec 28, 2011	Pre-Enrolment period
Jan 31, 2012	Orientation and Enrolment for new students
Feb 2, 2012	Last day for payment of fees for subjects
Feb 5, 2012	Classes Commence
Feb 11, 2012	Last day for enrolment in subjects
March 18 – 24, 2012	Mid-Session Break
March 24, 2012	Last day for withdrawal from subjects without fail
April 21, 2012	Last day of session/start of study break
April 29, 2012	Examinations commence
May 12, 2012	Examinations End

Summer Session 2012

April 29, 2012	Pre-Enrolment period
May 27, 2012	Orientation and Enrolment for new students
May 31, 2012	Last day for payment of fees for subjects
June 3, 2012	Classes Commence
June 9, 2012	Last day for enrolment in subjects
July 14, 2012	Last day for withdrawal from subjects without fail
August 4, 2012	Last day of session/start of study break
August 12, 2012	Examinations commence
August 18, 2012	Examinations End

Autumn 2012

August 19, 2012	Pre-Enrolment period
Sept 25, 2012	Orientation and Enrolment for new students
October 4, 2012	Last day for payment of fees for subjects
October 7, 2012	Classes Commence
October 13, 2012	Last day for enrolment in subjects
October 21 – 27, 2012	* Mid-Session Break
November 24, 2012	Last day for withdrawal from subjects without fail
December 22, 2012	Last day of session/start of study break
Jan 2, 2013	Examinations commence
Jan 19, 2013	Examinations End

Note: Eid Al Fitr and other holidays will be announced when confirmed by the UAE authorities nearer to the date.

2.2 Academic Advising

All students must consult with their Academic Program Director / Academic Advisor **at least once every semester**, and before enrolling in any subjects. The academics' role is to assist students with their degree planning and ensure that students are following the recommended subject sequence. Students are expected to initiate and maintain contact with them to discuss their progress and academic performance. Some of the help they provide is as follows:

- Being the first contact for students seeking academic inquiries / requests
- Assistance with Degree planning
- Selecting the right subjects to enroll in each semester
- Giving advice with choosing electives
- Approving program (degree) changes, assistance with selecting a major
- Providing information about academic resources at UOWD
- Clarifying academic policies
- Discussing academic progress

It is the students' responsibility to seek answers to their questions, check SOLS on a regular basis to verify the status of their enrolment, adhere to scheduled appointments and follow through on recommendations made by Academic Advisors.

2.3 Student Services

The Student Services Department (SSD) at UOWD seeks to create a healthy and enjoyable learning environment, while enriching the learning experiences for all UOWD students. SSD plays a vital role in campus community life. The Department provides career and personal counseling services and referrals, career development advice and placement assistance, student extracurricular activities, student clubs and associations, sports and recreational programs, health services and student residences. For further information, students should refer to the SSD website: www.uowdubai.ac.ae/ss

2.4 Student Academic Support Services (SASS)

The Student Academic Support Services (SASS) provides a range of learning development services aimed at improving student learning. Through workshops and seminars, students are encouraged to develop critical thinking and analysis skills, which in turn will enhance their academic potential. SASS offers regular learning development workshops which are free for all UOWD students. Workshop topics include the following:

- Avoiding Plagiarism
- Academic Writing: Essays & Reports
- Exam Preparation
- Critical Thinking
- Using TurnItIn
- Academic Research
- Listening & Note-taking Skills
- Memory Strategies

A full list of workshops on offer in a particular session is available on the SASS website. To register for a SASS workshop, students must send an e-mail to SASS@uowdubai.ac.ae and include their name, contact number and the title of the

workshop they wish to attend. SASS also provides Peer Tutoring Program and Academic Writing Skills sessions.

Students can also make appointments with the SASS Administration Assistant for individual consultations by e-mail. Students are encouraged to visit the SASS website regularly for news and updates.

SASS Contact Information

Room 32A, Ground Floor, Block 5

Tel: (04) 390 0602

E-mail: SASS@uowdubai.ac.ae

<http://www.uowdubai.ac.ae/ss>

2.5 Plagiarism

Plagiarism means using the ideas of someone else without giving them proper credit. That someone else may be an author, critic, journalist, artist, composer, lecturer, tutor or another student. Severe plagiarism is defined as submitting work which is wholly copied from someone else without proper acknowledgement. Unintentional plagiarism can result if students do not understand and use acceptable scholarly methods of acknowledgement (in-text citation). In either case, whether intentional or unintentional, severe penalties may be imposed on the student. When it is desirable, or necessary, to use other people's material, students must ensure they include appropriate references and attribution. Students must ensure they are familiar with the Plagiarism policy which is available on the MyUOWD website.

Plagiarism constitutes serious academic misconduct. Plagiarism will not be tolerated and may lead to expulsion from the University. Students must particularly take care to avoid unintentional plagiarism.

2.6 TurnItIn

TurnItIn is an online text-matching system used by the University to prevent plagiarism. Students must submit all written assignments through TurnItIn which will generate an "Originality Report" indicating the sources used in the document. TurnItIn is available online at www.turnitin.com. To access TurnItIn, every student must have a TurnItIn account. It is the student's responsibility to create a TurnItIn account after they have been provided with a Class ID and password by their lecturer. This account should be used for the duration of the student's enrolment at UOWD. It is not necessary to create a new account every semester.

Failure to submit an assignment through TurnItIn will result in marks for the assignment being withheld. Students do not need to hand in a printed copy of the TurnItIn Originality Report unless requested to do so by the lecturer.

More information about TurnItIn requirements (including how to add a class) are provided in the first lecture of each subject. Students can also download Frequently Asked Questions (FAQs) about TurnItIn from the SASS website (www.uowdubai.ac.ae/ss).



INFORMATION RELATED TO ENROLMENT

This section provides a general overview of the relevant information and policies related to studying at UOWD. Students should refer to the Academic Calendar and Handbook available on the MyUOWD website for detailed information. **Enrolment is the student's responsibility** and students must be aware of their enrolment status at all times. Any queries regarding enrolments should be directed to the Registrar's department in the first instance.

3.1 Credit Point System

Credit points are a basic measure of workload. All subjects are given a credit point value, which is normally 6.

Postgraduate degrees have the following credit point values –

DEGREE	CORE	ELECTIVES	TOTAL CREDIT POINTS
MBA	8 core at 6 cp each	4 electives at 6 cp each	12 subjects with a total of 72 cp
MIB	7 core at 6 cp each	3 electives at 6 cp each	10 subjects with a total of 60 cp
MQM	5 core at 6 cp each	3 electives at 6 cp each	8 subjects with a total of 48 cp
MSM	6 core at 6 cp each	2 electives at 6 cp each	8 subjects with a total of 48 cp
MSHRM	6 core at 6 cp each	2 electives at 6 cp each	8 subjects with a total of 48 cp
MEM	8 core at 6 cp each	2 electives at 6 cp each	10 subjects with a total of 60 cp
MITM	8 core at 6 cp each	2 electives at 6 cp each	10 subjects with a total of 60 cp
MAFB	8 core at 6 cp each	2 electives at 6 cp each	10 subjects with a total of 60 cp
MSL	6 core at 6 cp each	2 electives at 6 cp each	8 subjects with a total of 48 cp

3.2 Subjects per Semester

PG Students can use SOLS to enrol online. The normal full-time load is 24 credit points (4 subjects) per semester, however, students prefer enrol in average of 2 subjects per semester to avoid the high study work load. It's advisable to consult with your Academic Program Director before enrolling online in more than 2 subjects.

3.3 Subject Sequence

Students must follow the subject sequence provided in this Degree Planner to complete the degree requirements. Students who fail to follow the prescribed sequence of subjects risk delaying their graduation, and meeting pre-requisite requirements. Students who fail a subject and, therefore, fall out of sequence, must see an Academic Program Director. Please note that failure to follow the subject sequence may result in timetable clashes and subsequently graduation delays.

3.4 Advanced Standing

Students registering for courses at UOWD may apply for advanced standing (specified credit, or exemption) on the basis of tertiary studies satisfactorily completed at other approved universities or colleges of advanced education, or at other approved tertiary educational institutions, prior to their enrolment at UOWD. For more information, students can refer to the Advanced Standing Policy on the MyUOWD website.

3.5 Enrolment using Student On-Line System (SOLS)

As a student of the UOWD you are provided with access to the Student On-Line System (SOLS). It is a vital tool in the management of your enrolment at the University. It provides you with a range of services including subject enrolment and withdrawal, exam marks, personal details and a range of other services.

How to access SOLS

All students are provided with what is known as a UNIX login and password when they commence their degree program. The login consists of the student's initials and a random number. The password consists of randomly generated characters. The password can be changed by visiting www.uow.edu.au/student/it/myaccount (see "Managing your Password"). Students must use the UNIX login and password to access SOLS, which is available at my.uowdubai.ac.ae. In case of problems with the login and password for SOLS, students must contact the ITTS Office (block 5).

Re-enrolling (current) students are responsible for enrolling themselves using SOLS and maintaining an accurate enrolment record so that results can be properly declared at the end of session. If a subject you are trying to enroll in is full, an electronic Manual Enrolment form can be submitted online for approval. Please note that approval for manual enrolment is not granted automatically.

To complete the "electronic" manual enrolment process, students must do the following:

1. Check for notices online regarding quota increases.
2. If there are no expected quota increases then submit the form online after date specified in the notice.
3. You will receive an email on your SOLS account within 5 working days regarding the status of your application.

3.6 SOLSMail (available through SOLS)

To ensure that all communications with students are conducted in the most secure, reliable and efficient manner, the University has designed a system where official communications between the University and students are sent on-line as messages to the SOLSMail and generally NOT BY POST (although this may be utilized on occasions).

SOLSMail is the primary method for communication with students. University Policy requires students to check their SOLSMail at least once per week during each semester. SOLSMail is an "Electronic Letterbox" to which all official communications will be sent.

SOLSMail should not be confused with e-mail. They are not the same and they work in very different ways. Using SOLSMail rather than e-mail provides the University with the ability to check that each official communication, such as a fee notice, has been delivered to and read by the student. This ability to track or check notifications is beneficial because it ensures that important official messages sent to students do not go astray.

3.7 Pre-Requisites

A system of pre-requisite subjects operates to ensure students are adequately prepared for any particular subject. Some subjects have a pre-requisite subject. A subject which has a pre-requisite cannot be taken unless the pre-requisite subject has been successfully completed. If the pre-requisite is not completed, the enrolment will initially be shown as “Provisional” on the student’s SOLS record, and the student will subsequently be automatically withdrawn (removed) from the subject. In special circumstances the Dean may approve the pre-requisite to be taken as a co-requisite.

3.8 Exclusions

If a subject has an exclusion clause to it, students should not enrol in its equivalent. If students complete both subjects, **only one** will be counted towards graduation requirements. For example, TBS901 has an exclusion of TBS980 and vice-versa. If a student enrolls and successfully completes both TBS901 and TBS980, only one of the two subjects will be counted. The full list of subject exclusions is shown below.

SUBJECT EXCLUSIONS LIST	
Students who have completed	Should not enrol in
ENGG 954	MGMT 910
ENGG 954	TBS 921
MARK 922	TBS 904
MARK 940	TBS 982
MGMT 910	ENGG 954
MGMT 910	TBS 921
TBS 901	TBS 980
TBS 903	TBS 981
TBS 904	MARK 922
TBS 920	TBS 984
TBS 921	ENGG 954
TBS 921	MGMT 910
TBS 980	TBS 901
TBS 981	TBS 903
TBS 982	MARK 940
TBS 984	TBS 920

3.9 Variations to Enrolment

Variation to Degree Enrolment

After consultation with an Academic Program Director, a student may apply to the Dean for permission to change their enrolment from one degree program to another

(e.g. from the MBA to MIB). Permission to change a program enrolment is contingent upon any restrictions that may be imposed, and on the number of students to be registered for a particular course. If the change is approved, the student becomes subject to the Rules relating to the new degree program. Except with approval to the contrary, restrictions imposed on enrolment of a student prior to, or at the time of variation of enrolment, shall continue to apply after the change.

Students who are changing their enrolment from one degree program to another may not receive credits for subjects that they have already completed if these subjects are not on the approved list for the new program that they have transferred to. Therefore it is very important for students who wish to change their degree program to meet with the Academic Program Director in order to determine which subjects are eligible for transfer and which additional subjects need to be completed.

Variation to Subject Enrolment

A student may withdraw from a subject provided such withdrawal is made by the date specified in Section 2.1 of this Degree Planner. A student who wishes to withdraw from one or more subjects is advised to seek advice from an Academic Advisor before doing so. There are three key withdrawal dates in each session. These are:

- The last day to withdraw from a subject without financial penalty
- The last day to withdraw from a subject and be eligible for a 75% refund OR an 80% transfer of fees (please contact the Cashier for further information as restrictions may apply)
- The last date to withdraw from a subject without academic penalty

Please Note: The dates of withdrawal from subjects will have an impact on a student's entitlement to fee refunds or fee transfers. Please refer to the Fees Policy available on the MyUOWD website under the "Policies" link.

A student can withdraw from a subject in either of the following ways:

- Online via SOLS, or
- A Special Consideration form can be completed to withdraw from the subject after the last day to withdraw. The form and supporting evidence should be submitted to the Faculty Office (see Special Consideration Policy) and is subject to approval.

Where a variation is a withdrawal, and is made no later than the last day for withdrawal (see Section 2.1 Session Dates), the student shall be deemed to have not enrolled in that subject, and that subject will then not appear on their academic record.

Late withdrawal

Where a variation is a withdrawal, and is made later than the last day for withdrawal (see Section 2.1 Academic Calendar Dates), the student shall be deemed to have enrolled in that subject, and that subject will then appear on their academic record. Exceptions to this rule may only be approved if the student has acceptable medical or personal reasons. An application (supported by documentary evidence) may be made under the University's Special Consideration Policy for 'late withdrawal from a subject without academic penalty'.

If a student's application for special consideration to withdraw from a subject is approved, the student will be deemed to have withdrawn from the subject without penalty and "Withdrawn late with approval" will appear against the subject on the

academic record of the student. If a student's application for special consideration is not approved, the student's enrolment will stand and a grade will be declared for that subject.

Request to Enrol in Additional Subjects

After consultation with an Academic Program Director, a student may apply to the Dean for permission to enrol in an additional subject. Permission for a student to enrol in an additional subject is contingent upon restrictions imposed by relevant provisions of the Rules of each program.

3.10 Minimum Passing Requirements

The approved grades of performance and associated ranges of marks for postgraduate subjects are:

High Distinction (HD)	85 to 100%
Distinction (D)	75 to 84%
Credit (C)	65 to 74%
Pass (P)	50 to 64%
Fail (F)	0 to 49%
Technical Fail (TF)	

In order to pass a subject, students **must pass the Final Examination** as per the Subject Outline. This is irrespective of a student's other marks during the session. Students who obtain a composite (aggregate) mark of greater than 50% but do not satisfy the Final Examination pass requirements will be awarded a "Technical Fail" grade.

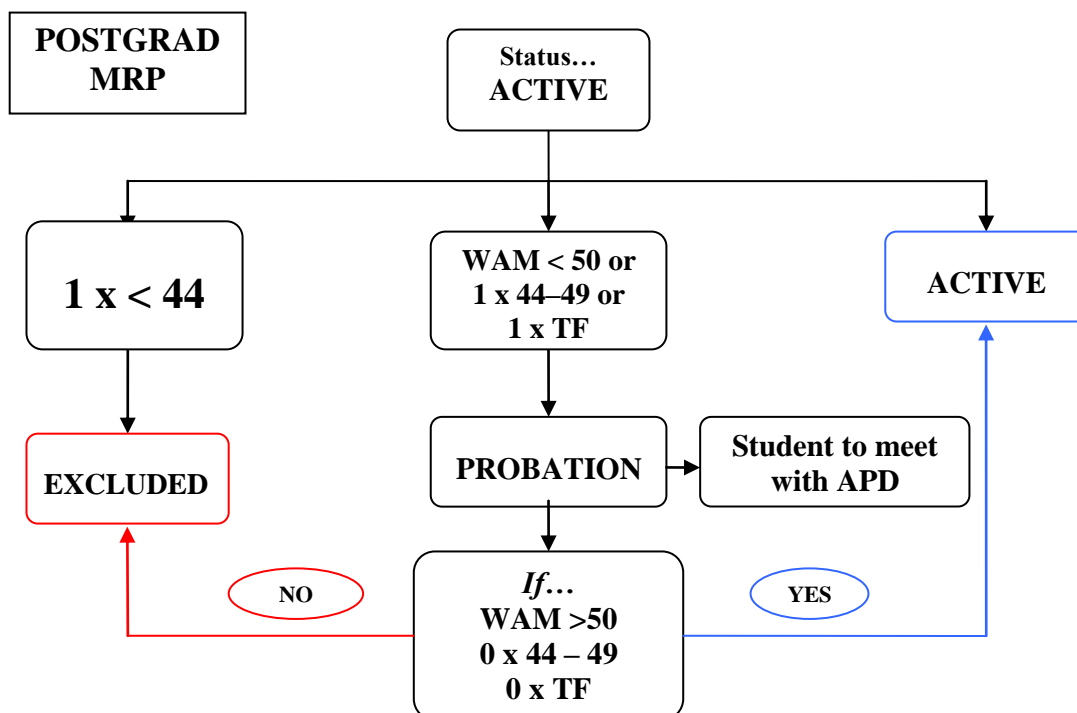
Students must also **'reasonably' complete all of the other assessment tasks** (other than the Final Examination) in order to pass the subject. 'Reasonable' completion of an assessment task will be determined based on the instructions given to the student including: word length, demonstration of research and analysis where required, the Plagiarism Policy, and completion of each section/component of the assessment. Failure to 'reasonably' complete any assessment tasks to the standard specified above will result in a Fail grade awarded for the subject.

3.11 Minimum Rate of Progress (MRP)

In accordance with the Assessment Policy, a student enrolled in an postgraduate program is required to maintain a minimum rate of academic progress.

- Where a student fails to meet the MRP requirements in the first instance, he/she will be placed on '**Probation**' status. **Probation** is when students obtain a score of 44-49 or a Technical Fail in one (1) subject.
- **Exclusion** from program is when student receives a score of < 44 in one subject or fails to meet MRP in the semester following Probation.

For full details regarding the minimum rate of progress as specified in the Assessment Policy, please refer to the "Policies" section on the MyUOWD website



3.12 Special Consideration

Under exceptional circumstances, such as the student suffering from **SERIOUS** illness or other circumstances beyond his/her control, the student may apply for special consideration, including supplementary assessment for internal continuous assessment tasks. Students must provide all of the required information to support their application (including, but not limited to, a medical certificate, medical records, and a specific report from the doctor, as per the requirements of the Special Consideration policy). The Special Consideration policy is summarized in subject outlines and available on the “Policies” section of the MyUOWD website.

Special consideration requests for assessments during the session (e.g. assignments, tests, quizzes, etc.) must be submitted to the lecturer **within 5 days from the due date**. Special consideration requests for Final Exams must be submitted to the Dean by completing the relevant form and attaching evidence, **within 5 working days from the Final Exam date**. Students who miss the Final Exam and are given permission under the Special Consideration Policy to sit for a Supplementary Final Exam should note that they may miss enrolment, graduation and other deadlines which are set based on the regular Final Exam dates.

Please note that applying for special consideration does not automatically mean that the request will be granted. Special consideration will only be approved in the case of **SERIOUS** illness or exceptional circumstances. Medical certificates must provide detailed information about the illness (and be supported by additional evidence, if applicable). Medical certificates stating illnesses such as URTI, cold, stomach ache, back ache, etc. are normally rejected. Previous requests for special consideration by the student are also taken into consideration when making a decision about the request outcome.

If a student's supplementary Final Exam request is approved, he/she must be available to sit for the exam on the specified date. No alternative arrangements will be made. The student is also required to pay the supplementary Final Exam fee prior to taking the exam.

3.13 Release of Final Results

Declaration of results

In accordance with the University's Assessment Policy a mark and an approved grade of performance is determined and declared for each subject in which a student is enrolled. An Assessment Committee meeting (ACM) is held after each exam session in order to declare the results for all the subjects in the session. The ACM follows specific processes, set out in the respective terms of reference. The ACM is generally scheduled within 12 days from the date of the last final exam.

Release of results

After final results are declared at the ACM, they are released and made available on the Student On-Line Services (SOLS) system only. No information concerning results will be given by telephone or via email. Students must log in to their SOLS account and check their final results.

Withheld results

A withheld (WH) result may be granted in the following circumstances:

- On the basis of medical, compassionate or other circumstances under the Special Consideration Policy;
- Where there are unavoidable delays in assessing the material or where the student is being investigated by the Disciplinary Committee.

Where a "withheld" result is granted, it is the student's responsibility to contact the Faculty Office as soon as practicable. Failure to do so may result in a "Fail" grade being determined. For detailed information, see Assessment Policy.

3.14 Re-Evaluation Requests

If a student believes that a mark (or grade) they have been awarded for a subject is not indicative of their performance or that there may have been an error in determining the mark, he/she should approach the lecturer concerned in the first instance to discuss the matter.

Subsequent to discussions with the lecturer, if the student still believes the mark is not correct, he/she may submit a formal re-evaluation request to the Faculty Office by completing the "Request for Re-Evaluation/Re-Marking of Examination" form. This form may be downloaded from the MyUOWD website. An administrative fee of AED 200 per subject is applicable in this instance. Applications to the Faculty Office should be made **no later than 14 days** after the release of the final results.

If a student is still not satisfied with the outcome following the formal re-evaluation, he/she may appeal to the Vice President (Academic) of UOWD outlining his/her concern and stating reasons, accompanied by full documentary evidence. The Vice President (Academic) will consider the request and may investigate and make a ruling.

3.15 Graduation Requirement: WAM of 50

To complete their degree and graduate, ALL PG students must achieve a minimum overall Weighted Average Mark (WAM) of 50. Students who do not achieve a WAM of 50 or more, will not be eligible to graduate and must complete additional subjects.

3.16 Application for Graduation

Students who complete all of the requirements for their degree are eligible to graduate at the next appropriate graduation ceremony. Students who believe they are eligible to graduate are required to lodge a "Graduation Application" form, so that their graduation eligibility can be determined and accepted by the Graduation Committee. The Graduation Committee meets five times per year. Graduation Application Forms must be lodged at the Registrar's Office at UOWD by the relevant deadline.

Upon the Graduation Committee accepting, verifying and approving that a student has met the required criteria to be eligible to graduate and receive their testamur, UOWD will confirm with the student that they are indeed eligible to graduate.

3.17 Graduation with Distinction

In order to graduate "with Distinction", students must gain a Weighted Average Mark of 75 or more in the subjects that comprised their course. All subjects which constitute the degree program will be taken into account in determining the granting of an award "with Distinction". Where students have been granted advanced standing towards their degree or diploma as a result of studies undertaken elsewhere, only their performance in subjects studied at UOWD will be taken into account in determining whether they qualify for graduation with distinction. View the Assessment Policy for more details.

3.18 Academic Misconduct

Students are warned that academic misconduct (for example, cheating or copying in examinations or assignments) will have serious consequences. Cheating in any part of a subject may result in failure in the whole subject. Cheating in examinations or deliberate plagiarism in assignments can result in expulsion from the University.

3.19 Amendment of Academic Record

Circumstances where an academic record may be amended

There are only three circumstances where a student's academic record may be amended, that is, where:

- (a) there has been an error in enrolment;
- (b) a student has successfully applied under the Student Academic Grievance Policy to have a mark or grade altered; or
- (c) a student has successfully applied for special consideration under the Special Consideration Policy that has resulted in changing a final grade to withdrawn.

Detailed information is available in the Assessment Policy

3.20 Leave of Absence

Students become eligible for leave of absence at the beginning of the second semester of enrolment and may take a leave of absence for up to one year provided that they apply to the Registrar before the semester for which leave is requested. The Leave of Absence request form is available at MyUOWD.

3.21 Transfer to UOW campus Australia

Candidates may transfer to the main campus of the University of Wollongong in Australia **with a minimum of 3 subjects remaining**, subject to meeting Australian Government visa requirements. All marks and grades are fully transferable for relevant subjects. Information regarding Transfer can be made at the Registrars Department.

PROGRAM INFORMATION

4.1 Master of Business Administration

<i>Testamur Title of Degree:</i>	Master of Business Administration
<i>Abbreviation:</i>	MBA
<i>Home Faculty:</i>	Faculty of Business & Management
<i>Duration:</i>	2 years (6 Sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	72
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturdays to Thursday.

Overview

The Master of Business Administration (MBA) is intended for people who require the knowledge, competencies and managerial skills necessary to operate in a challenging and global environment.

The compulsory subjects of the program have a strategic focus that tackle practical issues and concepts and develop skills required by a modern manager. At the completion of the MBA program, graduates should be able to analyze any problem they encounter within an organization by identifying the key factors, generating a range of solutions and make strong managerial decisions.

The compulsory subjects offer an introduction to key managerial concepts and the skills required by managers, providing a foundation for the elective subjects that follow.

The MBA is an interdisciplinary and practical course that allows participants to apply knowledge gained from their study to bridge the gap between classroom learning and the business world. The program of study requires a commitment to teamwork and enthusiasm to achieve.

The University of Wollongong in Dubai has received Accreditation from the UAE Ministry of Education for all their postgraduate programs.

Course Requirements

Candidates are required to complete twelve (12) subjects (72cps) according to the sequence of study listed below.

There are eight (8) compulsory subjects that are required to be completed along with four (4) elective subjects to be selected from the approved subjects provided each session.

Course Program

MBA Core (8 Subjects)		MBA Electives (Choose any 4)	
TBS 901	Accounting for Managers	ECON 939	Quantitative Economic Analysis
TBS 903	Managing People in Organizations	FIN 928	Multinational Financial Management
TBS 904	Marketing Management	FIN 955	International Banking
TBS 905	Economic Analysis of Business	MARK 977	Research for Marketing Decisions
TBS 906	Information Systems for Managers	MGMT 915	Management of Change
TBS 907*	Financial Strategy	MGMT 953	Human Resource Management
TBS 920	International Business Strategy	MGMT 978	Cross Cultural Management
TBS 921*	Strategic Decision Making	TBS 908	Supply Chain Management
		TBS 930	Operations Management
		TBS 982	Marketing in a Global Economy
		TBS 983	International Business Environment

* TBS 901 is a pre-requisite for TBS907 and needs to be completed before taking TBS907

* **Capstone Subject TBS921 to be taken in the final semester**

It is highly recommended to complete TBS920 after completion of TBS903, TBS901, TBS904 and TBS905.

Recommended sequence of study

Session 1*	Session 2	Session 3	Session 4	Session 5	Session 6
TBS901	TBS905	TBS906	TBS907	TBS920	TBS921
TBS903	TBS904	Elective	Elective	Elective	Elective

* session = semester

- Students are strongly encouraged to follow the subject sequence to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.



4.2 Master of International Business

<i>Testamur Title of Degree:</i>	Master of International Business.
<i>Abbreviation:</i>	MIB
<i>Home Faculty:</i>	Faculty of Business & Management
<i>Duration:</i>	2 years (5 Sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	60
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of International Business (MIB) is intended for both new graduates about to embark on their first line managerial position, and as well for experienced managers with relevant professional experience who wish to enhance their knowledge and expertise in global management issues.

The MIB attempts to provide candidates with the necessary skills and competencies to manage effectively in a challenging and changing global environment, and attempts to prepare graduates for careers in management positions in both the public and private sectors.

Course Requirements

Candidates are required to complete eight (8) subjects (48cps) according to the sequence of study listed below.

There are five (5) compulsory subjects that are required to be completed along with three (3) elective subjects to be selected from the approved subjects provided each session by the College of Graduate Studies.

Course Program

MIB Core (7 Subjects)		MIB Electives (Choose any 3)	
TBS980	International Financial Management	ECON939	Quantitative Economic Analysis
TBS981	Managing in Multi-National Companies	FIN928	Multinational Financial Management
TBS982	Marketing in a Global Economy	FIN955	International Banking
MGMT978	Cross Cultural Management	MARK977	Research for Marketing Decisions
TBS983	International Business Environment	MGMT915	Management of Change
TBS923	Current Issues in International Business	MGMT953	Human Resource Management
*TBS984	International Business	TBS904	Marketing Management
		TBS905	Economic Analysis of Business
		TBS906	Information Systems for Managers
		TBS908	Supply Chain Management
		TBS930	Operations Management

*** Capstone Subject TBS984 to be taken in the final semester**

Recommended sequence of study for students joining in Autumn semester :

Autumn	Spring	Summer	Autumn	Spring
TBS980	TBS982	TBS983	TBS 923	TBS984
TBS981	MGMT978	Elective	Elective	Elective

Recommended sequence of study for students joining in Spring semester :

Spring	Summer	Autumn	Spring	Summer
TBS980	TBS982	TBS983	TBS 923	TBS984
TBS981	Elective	MGMT978	Elective	Elective

Recommended sequence of study for students joining in Summer semester :

Summer	Autumn	Spring	Summer	Autumn
TBS980	TBS982	TBS 923	TBS983	TBS984
Elective	MGMT978	TBS981	Elective	Elective

- Students are strongly encouraged to follow the subject sequence to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.



4.3 Master of Quality Management

<i>Testamur Title of Degree:</i>	Master of Quality Management.
<i>Abbreviation:</i>	MQM
<i>Home Faculty:</i>	Faculty of Business and Management
<i>Duration:</i>	1.5 years (4 Sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	48
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer)
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of Quality Management (MQM) was introduced in Dubai in 1996 in association with the Dubai Quality Group. It is the study of modern management and productivity improvement concepts and techniques. A drive for improved quality requires a change in the whole company culture, including increased quality control from both internal and external sources.

This degree is designed to equip decision-makers and managers with the tools necessary to implement and manage quality systems within organizations.

Course Requirements

Students are required to complete eight (8) subjects (48cps) according to the sequence of study listed below. There are five (5) compulsory subjects that are required to be completed along with three (3) elective subjects to be selected from the approved subjects provided each session.

Course Program

MQM Core (5 Subjects)		MQM Electives (any 3)	
TBS 950	Quality in Management	ECON 939	Quantitative Economic Analysis
TBS 951	Statistics for Quality Management	FIN 955	International Banking
TBS 952*	Implementing Quality Systems	MARK 977	Research for Marketing Decisions
TBS 953*	Management of Service Quality	MGMT 915	Management of Change
TBS 955*	Quality Assurance	MGMT 953	Human Resource Management
		MGMT 978	Cross Cultural Management
		TBS 901	Accounting for Managers
		TBS 904	Marketing Management
		TBS 905	Economic Analysis of Business
		TBS 906	Information Systems for Managers
		TBS 908	Supply Chain Management
		TBS 930	Operations Management
		TBS 981	Managing in Multi-National Companies
		TBS 982	Marketing in a Global Economy
		TBS 983	International Business Environment
		TBS 984	International Business

- * TBS 950 is a pre-requisite for TBS952 & TBS953 and needs to be completed before taking those subjects
- * **Capstone Subject TBS955 to be taken in the final semester**

Recommended sequence of study for students joining in Autumn semester

Autumn	Spring	Summer	Autumn
TBS950	TBS953	TBS952	TBS955
TBS951	Elective	Elective	Elective

Recommended sequence of study for students joining in Spring semester

Spring	Summer	Autumn	Spring
TBS950	TBS952	TBS953	Elective
TBS951	Elective	TBS955	Elective

Recommended sequence of study for students joining in Summer semester

Summer	Autumn	Spring	Summer
TBS950	TBS953	TBS952	TBS955
Elective	TBS951	Elective	Elective

- Students are strongly encouraged to follow the subject sequence to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.

4.4 Master of Strategic Marketing

<i>Testamur Title of Degree:</i>	Master of Strategic Marketing.
<i>Abbreviation:</i>	MSM
<i>Home Faculty:</i>	Faculty of Business and Management
<i>Duration:</i>	1.5 years (4 Sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	48
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The MSM Program provides students with the advanced skills to generate products and services for which there is a defined customer need, and to strategically position the product or service in the market with effective promotion, pricing and distribution strategies. The program strives to provide students with a thorough grounding in the strategic marketing techniques required to excel in today's increasingly competitive global marketplace.

The MSM is for marketing practitioners, with the ambition to become effective marketing strategists, who will apply contemporary marketing theory and practice, incorporating international and global perspectives, to their current and future roles. The knowledge, competencies and skills required in modern day marketing are developed through applied research and critical synthesis of alternate marketing perspectives. The MSM provides opportunities for students to build a solid base for continuous self-development as a marketing expert in their field of specialization.

Course Requirements

Candidates are required to complete eight (8) subjects (48cps) according to the sequence of study listed below.

There are six (6) compulsory subjects that are required to be completed along with two (2) elective subjects to be selected from the approved subjects provided each session.

Course Program

MSM Core (6 Subjects)		MSM Electives (any 2)	
MARK 922	Marketing Management	MARK 917	Business to Business Marketing
MARK 936	Consumer Behaviour	MARK 938	Managing Services & Relationship Marketing
MARK 940*	Marketing Communications	MARK 959	Sales Management
MARK 977	Research for Marketing Decisions	TBS 901	Accounting for Managers
MARK 997	Retail Marketing Management	TBS 903	Managing People in Organizations
MARK 935*	Marketing Strategy	TBS 905	Economic Analysis of Business
		TBS 906	Information Systems for Managers
		TBS 920	International Business Strategy

- * MARK936 is a pre-requisite for MARK940 and needs completion before taking MARK940
- * **Capstone Subject MARK935 to be taken in the final semester**

Recommended sequence of study for students joining in Autumn semester

Autumn	Spring	Summer	Autumn
MARK922	MARK940	MARK977	MARK935
MARK936	MARK997	Elective	Elective

Recommended sequence of study for students joining in Spring semester

Spring	Summer	Autumn	Spring
MARK922	MARK977	MARK940	MARK935
MARK936	MARK997	Elective	Elective

Recommended sequence of study for students joining in Summer semester

Summer	Autumn	Spring	Summer
MARK922	MARK940	MARK997	MARK935
MARK936	MARK977	Elective	Elective

- Students are strongly encouraged to follow the subject sequence to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.



4.5 Master of Strategic Human Resource Management

<i>Testamur Title of Degree:</i>	Master of Strategic Human Resource Management.
<i>Abbreviation:</i>	MSHRM
<i>Home Faculty:</i>	Faculty of Business and Management
<i>Duration:</i>	1.5 years (4 Sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	48
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of Strategic Human Resource Management (MSHRM) is designed to prepare students and professionals with advanced human resource management skills. The program presents powerful tools for analyzing strategic alignment, managing employment relationships and identifying leadership and team dynamic skills essential to orchestrate organizational change. The program will provide critical perspectives on the role and functions of HR executives and change agents.

All courses in the MSHRM degree program are designed to equip individuals with the management expertise to identify and provide solutions to human resource issues that are complex and evolving. Strategic human resource management will provide graduates with the opportunity to obtain proficiency in human resource management concepts, skills and activities in order to help develop human resource systems that will support an organization's strategic objectives.

Course Requirements

Candidates are required to complete eight (8) subjects (48cps) according to the sequence of study listed below.

There are six (6) compulsory subjects that are required to be completed along with two (2) elective subjects to be selected from the approved subjects provided each session.

Course Program

Core (6 Subjects)		Electives (Choose any 2)	
TBS903	Managing People in Organisations	MARK922	Marketing Management
MGMT908	Human Resource Development	MGMT910	Strategic Management
MGMT920	Organisational Analysis	MGMT915	Management of Change
MGMT949	Performance Management	MGMT978	Cross Cultural Management
MGMT969	Job Analysis, Recruitment and Selection		
*MGMT930	Strategic Human Resource Management		

*** Capstone Subject MGMT930 to be taken in the final semester**

Recommended sequence of study for students joining in Autumn semester

Autumn	Spring	Summer	Autumn
MGMT908	MGMT969	MGMT949	MGMT930
TBS903	MGMT920	Elective	Elective

Recommended sequence of study for students joining in Spring semester

Spring	Summer	Autumn	Spring
MGMT920	MGMT949	MGMT969	MGMT930
TBS903	MGMT908	Elective	Elective

Recommended sequence of study for students joining in Summer semester

Summer	Autumn	Spring	Summer
MGMT908	MGMT969	MGMT949	MGMT930
TBS903	MGMT920	Elective	elective

- Students are strongly encouraged to follow the subject sequence to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.



4.6 Master of Science in Logistics

<i>Testamur Title of Degree:</i>	Master of Science Logistics.
<i>Abbreviation:</i>	MSL
<i>Home Faculty:</i>	Faculty of Business and Management
<i>Duration:</i>	1.5 years (4 Sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	48
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of Science Logistics program is designed to provide professionals working within the logistics and operations management area with the skills to manage the flow of materials and information within and between organizations and their business environment. It incorporates both practical and theoretical aspects of logistics and supply chain management to assist managers in increasing business efficiency and advancing their individual careers.

This course will provide managers with the tools to effectively implement supply chain management, enhancing the competitive success and profitability of their organizations. Professionals and managers working within the logistics and operations management area will acquire the skills required to manage the flow of materials and information within and between organizations.

Course Requirements

Candidates are required to complete eight (8) subjects (48cps) according to the sequence of study listed below.

There are six (6) compulsory subjects that are required to be completed along with two (2) elective subjects to be selected from the approved subjects provided each session.

Course Program

Core (6 Subjects)		Electives (Choose any 1 stream)	
TBS908	Supply Chain Management	Supply Chain Management Stream	
TBS912	Quantitative Methods for Decision Making	TBS927	Process and Change Management
TBS928	Logistics System Management	TBS933	Procurement Management
TBS925	Inventory Management		
TBS934	Logistics Information Systems	Operations Stream	
*TBS918	Strategic Supply Chain Management	TBS931	Manufacturing and Operations Strategy
		TBS932	Service Operations Management

* **Capstone Subject TBS918 to be taken in the final semester**

IMPORTANT:

Please contact your Program Director for the recommended subject sequencing as this may vary for this degree

- Students are strongly encouraged to follow the subject sequence as discussed with your Program Director to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.

4.7. Master of Applied Finance & Banking

<i>Testamur Title of Degree:</i>	Master of Applied Finance & Banking
<i>Abbreviation:</i>	MAFB
<i>Home Faculty:</i>	Faculty of Finance & Accounting
<i>Duration:</i>	2 years (5 sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	60
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of Applied Finance and Banking (MAFB) is designed to prepare students and professionals with advanced financial management and banking skills. This program incorporates finance strategy with banking theory and aligns its application to practice, with the aim of equipping students with the knowledge and skills required to successfully compete in the job market in the areas of accounting, finance and banking. The curriculum has been specifically developed with an international focus, allowing graduates to seek careers in this sector in any part of the world.

The Master of Applied Finance (Banking) offers a detailed examination of banks and related financial intermediaries. It provides an in-depth understanding of banking and finance issues such as investment management, analysis and strategy, international banking management (practice, lending and securities), quantitative economic analysis financial management, and risk assessment. The degree prepares students to develop and enhance professional careers in the finance and banking sectors in a contemporary globalized economy.

Course Requirements

Candidates are required to complete ten (10) subjects (60cps) according to the sequence of study listed below.

There are eight (8) compulsory subjects that are required to be completed along with two (2) elective subjects to be selected from the approved subjects provided each session.

Course Program

MAFB Core (8 Subjects)		MAFB Electives (Any 2)	
ECON 939	Quantitative Economic Analysis	FIN 924	Financial Statement Analysis for Buss.
FIN 922	Investment Management	FIN 926	Advanced Managerial Finance
TBS 905	Economic Analysis of Business	TBS 903	Managing People in Organisations
FIN 925	Banking Theory and Practice	TBS 904	Marketing Management
FIN 928	Multinational Financial Management	TBS 920	International Business Strategy
FIN 955	International Banking		
FIN 956	Bank Lending and Securities		
FIN 923*	Portfolio Management		

* **Capstone Subject FIN923 to be taken in the final semester**

Recommended sequence of study for students joining in Autumn semester

Autumn	Spring	Summer	Autumn	Spring
FIN956	ECON939	FIN955	FIN922	FIN923
TBS905	FIN925	FIN928	Elective	Elective

Recommended sequence of study for students joining in Spring semester

Spring	Summer	Autumn	Spring	Summer
FIN925	ECON939	FIN922	FIN928	FIN923
TBS905	FIN955	FIN956	Elective	Elective

Recommended sequence of study for students joining in Summer semester

Summer	Autumn	Spring	Summer	Autumn
FIN955	ECON939	FIN925	FIN922	FIN923
TBS905	FIN956	FIN928	Elective	Elective

- Students are strongly encouraged to follow the subject sequence to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.

4.8 Master of Engineering Management

<i>Testamur Title of Degree:</i>	Master of Engineering Management
<i>Abbreviation:</i>	MEM
<i>Home Faculty:</i>	Faculty of Computer Science & Engineering
<i>Duration:</i>	2 years (5 sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	60
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of Engineering Management degree program (MEM) is designed to prepare engineers in better management of company resources towards successful completion of engineering projects. Basic management principles are of valid interest for all engineers as involvement in some level of management responsibility is an inevitable component of most engineering careers. The knowledge and skills of integrating engineering and management techniques in designing, operating, evaluating, implementing and managing continuous improvements of systems is highly valued in today's industrial environment.

The Master of Engineering Management is structured so as to enable engineering practitioners to advance into positions of greater managerial responsibility, to advance their careers and to develop core competencies in engineering management. The MEM focuses on the need for students to acquire and demonstrate a command of creative, analytical and conceptual skills. It challenges the student to analyze, diagnose and execute strategic judgments across all engineering functions.

Engineering management prepares individuals to successfully integrate engineering and management knowledge while optimizing the use of people, money, equipment and information. MEM is a strategically designed program that will provide graduates the opportunity to improve their management skills and their understanding of business practices which is very much necessary in today's highly competitive environment. Graduates of this program will become empowered to work in teams and understand managers from other disciplines including finance, human resources and marketing.

Course Requirements

Candidates are required to complete ten (10) subjects (60cps) according to the sequence of study listed below.

There are eight (8) compulsory subjects that are required to be completed along with two (2) elective subjects to be selected from the approved subjects provided each session.

Course Program

MEM Core subjects (8)

Code	Title	Credit points
ENGG 938	Engineering Economics	6 cp
ENGG 939	Engineering Logistics	6 cp
ENGG 951	Engineering Project Management	6 cp
ENGG 953	Modelling of Engineering Management Systems	6 cp
* ENGG 954 [capstone subject]	Strategic Management for Engineers and Technologists	6 cp
TBS 901	Accounting for Managers	6 cp
TBS 903	Managing People in Organizations	6 cp
TBS 905	Economic Analysis of Business	6 cp

Electives (2) – choose any 1 stream

Code	Title	Credit points
<i>Management Stream</i>		
MGMT 915	Management of Change	6 cp
MGMT 920	Organizational Analysis	6 cp
MGMT 978	Cross Cultural Management	6 cp
<i>Operations Stream</i>		
TBS 908	Supply Chain Management	6 cp
TBS 930	Operations Management	6 cp
<i>Total Quality Management</i>		
TBS 950	Quality in Management	6 cp
TBS 952#	Implementing Quality Systems	6 cp
TBS 953#	Management of Service Quality	6 cp

#TBS950 is a pre-requisite for these subjects

***Capstone: ENGG954 should be taken in the final semester.**

IMPORTANT:

Please contact your Program Director for the recommended subject sequencing for this degree

- Students are strongly encouraged to follow the subject sequence as discussed with your Program Director to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.

4.9. Master of Information Technology Management

<i>Testamur Title of Degree:</i>	Master of Information Technology and Management
<i>Abbreviation:</i>	MITM
<i>Home Faculty:</i>	Faculty of Computer Science & Engineering
<i>Duration:</i>	2 years (5 sessions) full time or part time equivalent.
<i>Total Credit Points:</i>	60
<i>Starting Session(s):</i>	Intakes each session (Autumn, Spring, Summer).
<i>Delivery Mode:</i>	Face to Face
<i>Location:</i>	University of Wollongong in Dubai, Knowledge Village.
<i>Timing/Attendance:</i>	6:00pm – 10:00pm Saturday to Thursday.

Overview

The Master of Information Technology Management (MITM) degree program is designed to equip and prepare IT professionals working in various industries for the increasing complexities of the digital economy. Small business enterprises and large corporations are operating in a global and competitive environment, hence, the rising demand for IT experts who can automate organizational processes by utilizing the latest innovations in technology and business. Managing the growing pervasiveness of information and communication technologies in today's business has become a mandatory requirement for current technology professionals and IT managers.

Computer technologies, including hardware, software, networking, security, e-commerce and others are now integrated into the infrastructure of every organization. Competent IT managers are sought not only by companies engaged in the production or engineering of IT products but equally by existing and new service companies. The knowledge and skills necessary to anticipate, manage and implement business and technological advances that are critical to future business success are always highly in demand.

The Master of Information Technology Management will enable professionals to add value in the rapidly growing and dynamic IT industry of tomorrow. The program is intended to broaden the students' knowledge by providing them with a bridge connecting the academic environment and the outside world. MITM aims at making its graduates adept at coping up with the perpetually advancing industry of Information Technology and its application in business. Further, MITM allows students to make the appropriate business-technology decisions appropriate for today's changing business environment, and prepares them to become tomorrow's information leaders; thereby, enabling graduates to effectively plan and execute strategic information technology initiatives.

Course Requirements

Candidates are required to complete ten (10) subjects (60cps) according to the sequence of study listed below.

There are eight (8) compulsory subjects that are required to be completed along with two (2) elective subjects to be selected from the approved subjects provided each session by the College of Graduate Studies.

Course Program

MITM Core subjects (8)

Code	Title	Credit points
CSCI 925	Human Computer Interaction	6 cp
IACT 901	Information Technology Strategic Planning	6 cp
IACT 906	Business On-Line	6 cp
IACT 918	Corporate Network Management	6 cp
ITCS 937	Security, Risk Management and Control in Electronic Commerce	6 cp
TBS 903	Managing People in Organizations	6 cp
TBS 905	Economic Analysis of Business	6 cp
* IACT 999 [capstone subject]	Emerging Topics in Information Technology	6 cp

Electives (2) – choose any 1 stream

Code	Title	Credit points
Management Stream		
MARK 938	Managing Services & Relationship Marketing	6 cp
MGMT 915	Management of Change	6 cp
MGMT 978	Cross Cultural Management	6 cp
TBS 904	Marketing Management	6 cp
Operations Stream		
TBS 901	Accounting for Managers	6 cp
TBS 908	Supply Chain Management	6 cp
TBS 930	Operations Management	6 cp
TBS 950	Quality in Management	6 cp
Finance Stream		
FIN 928	Multinational Financial Management	6 cp
FIN 955	International Banking	6 cp
TBS 901	Accounting for Managers	6 cp
TBS 907#	Financial Strategy	6 cp
TBS 983	International Business Economic Environment	6 cp

#TBS901 is a pre-requisite for this subject

*** Capstone: IACT999 should be taken in the final semester.**

IMPORTANT:

Please contact your Program Director for the recommended subject sequencing for this degree

- Students are strongly encouraged to follow the subject sequence as discussed with your Program Director to graduate in a timely manner.
- All subjects are not offered in all semesters and if the sequence is not followed, they run a risk of a delay in their graduation.
- If a student fails a subject, he/she needs to repeat the subject at the session it is scheduled for.
- The University has no obligation to offer a subject to meet the requirements of an individual student.

It is the responsibility of the students to check the subject offering in order to plan their degree.

Subject Descriptions

CSCI925 Human Computer Interaction

Description: This subject is designed to help managers of information technology projects understand and appreciate issues that affect the usability and utility of software, from a user point of view, and how to ensure that introducing new software to the organization will improve work processes and increase productivity. The subject examines the design, evaluation and implementation of interactive computing systems for human use and the major phenomena surrounding them. Students will be introduced to methods and techniques used in evaluating user needs and the usability of the interactive system. They will be given the essential theoretical background to HCI approaches, methods and techniques followed by practical experience in conducting deferent types of usability evaluations.

ECON939 Quantitative Economic Analysis

Description: This subject develops the fundamental concepts of econometrics used in applied economic work in the academic, business and government sectors. The subject covers the standard and non-standard econometric models based on time series, cross-section and qualitative data. Emphasis will be on applications of the econometric methodologies to empirical research.

ENGG938 Engineering Economics

Description: Engineers today are not limited to the core of their activities being in the technical area but also the strategic and operational decision making processes. The aim of this course is to familiarise engineering students to the field of economics and its relevance and importance to the field of engineering. Initially, the course looks at a broad definition of economics and the basic elements of microeconomics such as concepts of supply and demand, market equilibrium and price elasticity. Macroeconomic issues are covered next with focus on GDP, inflation, unemployment, phenomenon of business cycles, and the financial markets. The core of the course examines the time value of money and how engineers use this concept for making crucial economic decisions. Future values of capital investments and their links to interest rates and compounding periods is investigated. Future values and present value of annuities, bond and mortgages are also explored. Using the tools developed, the course then applies them in the determination of net present values, internal rates of return and payback periods of diverse investment opportunities. Replacement analysis of capital equipment is examined as well. The implications of taxes, inflation and depreciation for capital budgeting are explored.

ENGG939 Engineering Logistics

Description: Logistics in this course focuses on the design, development, production, distribution, and sustaining support of "systems" throughout their planned life-cycle(s). This course will concentrate on logistics from a systems engineering perspective; i.e., the design of systems for supportability and serviceability, the production and effective distribution of systems for customer use, and the sustaining maintenance and support of systems throughout their period of utilization. Logistics is one of the key elements in sustaining a system and it is important that to successfully accomplish its mission logistics design must be tailored on a total life cycle basis.

ENGG951 Engineering Project Management

Description: Topics will cover: Scope Management, Time Management, Human Resource Management, Risk Management, Financial Management, Project Plans, Project Quality Management and Procurement & Contract Management.

ENGG953 Modelling of Engineering Management Systems

Description: Concentrating on the search of appropriate operations research techniques to assist in the solution of engineering management problems and basic experimental design. Topics include:- the basic principles of modelling, decision support models, modelling failure processes, search methods, scheduling models, queuing theory and its application, data collection and design, introduction to experimental design, principles of design, importance of randomisation, simple comparative experiments, experiments with a single factor, randomized blocks and related designs, introduction to factorial designs, Taguchi's philosophy of design.

ENGG954 Strategic Management for Engineers and Technologists

Pre-requisite: Capstone Subject. This subject should be taken in the final semester of MEM degree program

Exclusion: TBS921, MGMT910

Description: The subject introduces engineers and technologists to strategic management. This includes basic principles of analysis, decision-making and implementation. The aim is to create awareness of strategic issues in engineering and technology based organisations. This includes an appreciation of competitive leverage from technology decisions. A need for consciousness of these issues amongst engineers is crucial to their function in both profit and not for profit organisations.

FIN922 Investment Management

Description: This subject is about the tools and logical frameworks with which decision makers choose their investments in a world characterised by uncertainty (risk). Emphasis is on investment in financial assets such as shares, bonds and futures rather than on real

assets. Particular subjects covered include portfolio choice, allocations of investments between risky and riskless assets, the term structure of interest rates, asset pricing models, options pricing and hedging with derivatives.

FIN923 Portfolio Management

Pre-requisite: Capstone subject. This subject should be taken in the final semester of MAFB degree

Description: This subject examines advanced topics in the modern theory of optimal investment decision-making, portfolio theory, capital and derivative markets. The subject explores several major areas of interest including market efficiency models in valuing portfolios and securities, bond analysis, portfolio management and performance evaluation. The subject provides a theoretical framework within which all derivative securities can be valued and hedged and also examines the way in which they are traded.

FIN924 Financial Statement Analysis for Business

Description: This subject examines the framework for financial statement analysis with discussion of the role of accounting information and intermediaries. Emphasis is on the appraisal and prediction of corporate financial performance from publicly available information such as accounting numbers, industry and economic statistics as well as other stock market data. Cases and problems are gradually introduced, provoking an analytical and creative thinking process ending with the evaluation and preparation of appropriate business strategies.

FIN925 Banking Theory and Practice

Description: This subject examines bank management theory as applied to the practice of bank operations within the banking sector. It entails comprehensive discussion on issues that are commonly involved within the banking environment such as the regulatory structure, risk management, commercial and consumer lending, capital adequacy analysis, banking financial futures and forwards, the cheque clearing system and the latest information technology within the banking world.

FIN926 Advanced Managerial Finance

Description: This subject examines advanced aspects of financial controllership and corporate finance within the contemporary business environment. The subject first analyses the impact of less-than-ideal capital markets, information asymmetries and principal-agent conflicts on practical decision-making in the firm. It then investigates several specialised areas receiving increased scrutiny from corporate stakeholders including financial distress

and restructuring, corporate governance, organisational architecture and risk management, debt and equity strategies, and mergers and acquisitions.

FIN928 Multinational Financial Management

Description: This subject examines international finance and investment from the perspective of the multinational corporation. Topics studied include various aspects of the international monetary system, the Euromarkets, foreign exchange markets, internal and external exposure management techniques, currency futures and options, swaps, financing multinational corporation investment, multinational corporation investment decision making, political risk analysis and international taxation.

FIN955 International Banking

Description: The global impact of banking is the focus of this subject. The subject incorporates comprehensive discussion of issues that commonly arise in the international banking environment. These include the development of the international monetary system, the deregulation of banking, methods of payment in international trade, foreign exchange markets, international lending and developments of new technology.

FIN956 Bank Lending and Securities

Description: This subject examines the bank's lending process and the securities associated with it. The subject includes comprehensive discussion on issues concerning lending within the banking environment, including regulation of security offerings, principles of good lending, documents involved in lending, lending and the consumer credit code, new developments in lending and securities and their impact on the banking sector.

IACT901 Information Technology Strategic Planning

Description: The subject is essentially about the application of technology for competitive advantage. Throughout the subject, the emphasis will be based on techniques and frameworks for "thinking strategically about a company's technological orientation". A wide spectrum of business and technology issues will be covered that address the problems and issues surrounding the analysis and development of an IT strategic plan. Also, students are expected to research the current magazines, journals and electronic media for latest findings and examples on the appropriate strategies used to manage technology and innovation.

IACT906 Business On-Line

Description: This subject aims to provide students with an understanding of e-business in the context of today's global business environment. Today most businesses compete in a

global environment; a sound business strategy for on-line business is essential to facilitate this. This subject covers key areas of e-business, including: Strategy formulation and implementation; e-branding; service leadership; economics and industry impacts of e-business and Internet effectiveness.

IAC918 Corporate Network Planning

Description: The subject investigates the documentation and management of telecommunications networks. Topics to be covered include, but are not limited to:

- Documenting the network: requirements capture and specification, functional specification, design specification, documenting the network configuration.
 - Managing the network: influences on the network, management architectures and standards, performance management, fault management, disaster management, managing changes in a network, cost management.
 - Corporate and regulatory requirements: management teams, operations and support, standards and protocols.
-

IAC999 Emerging Topics in Information Technology

Pre-requisite: Capstone. This subject should be taken in the final semester of the MITM degree

Description: This subject is concerned with the emerging issues involved in the analysis, design, development and implementation of a corporate-wide information system. Students will complete an individual project/business case related to the strategic use of IT in an organization. Students are required to apply their experience and knowledge from previous subjects, as well as a set of research methods to prepare a report and presentation. Projects will be undertaken individually and specific topics will be selected based on the student's chosen elective stream and interests. The subject also provides students with enhanced communication and project management skills.

ITCS937 Security, Risk Management and Control in Electronic Commerce

Pre-requisite: IACT918

Description: This subject aims to provide students with a deep understanding of the security, risk management and regulatory aspects of e-commerce facing businesses in the on-line business environment. Today most businesses compete in a global business environment; a sound business strategy that addresses these issues is essential. This subject covers key issues in e-commerce, including: security options, trusted authorities, secure payment systems for the Internet, the regulatory environment and government policy; risk management and control.

MARK917 Business to Business Marketing

Description: This subject will give students an appreciation of the differences between organisational and consumer customers. Organisation buying practices are different from the processes of consumers and as a result marketing strategy and operations have distinctly different imperatives. With a much higher level of rationality in decision making, there is a far greater focus on product management and innovation as a source of competitive advantage. There is also a far greater focus on logistics and distribution functions as reliability of supply is a key need of customers, particularly when product delivery has to interface directly with customer operations. The central role of personal selling in the promotional mix is also dealt with in depth as it is critically important in generating sales and maintaining relationships with customers.

MARK922 Marketing Management

Exclusion: TBS904

Description: This is the introductory postgraduate Marketing subject. It examines the contemporary view of marketing and focuses on the following areas: identification of market opportunities, segmentation and target marketing, marketing mix decisions, service marketing and international marketing.

MARK935 Marketing Strategy

Pre-requisite: Capstone Subject. This subject should be taken in the final semester of the MSM degree program

Description: With the use of case studies, this subject will examine the development and implementation of marketing plans and strategies at the organisational level. Key issues may include: marketing's strategic role in the organisation, marketing strategy and competitive advantage, including marketing mix strategies, marketing strategy formulation, implementation and control.

MARK936 Consumer Behaviour

Description: The subject will explore the motives of consumers during the purchase of products and services. It will investigate sociological and psychological concepts as they specifically apply to the behaviour of consumers in order to learn how to make more effective marketing decisions. In addition to a required text that will be used to understand the theory, readings and case studies will be assigned for practical application of the concepts.

MARK938 Managing Services and Relationship Marketing

Description: The aim of the subject is to introduce the graduate student to a theoretical and practical perspective of the service industry, its marketing implications, and managing buyer-

seller relationships. The subject is intended for students who are interested in how to cope with service competition in a customer-oriented manner. The subject will not only deal with issues relating to managing customers in service firms, but is equally intended for manufacturers of physical goods operating in business-to-business or consumer markets because the importance of service to success is constantly growing for such firms. Because services and relationships are interrelated, the subject will deal with customer relationship management and relationship marketing as well as services management.

MARK940 Marketing Communications

Pre-requisite: MARK936

Description: This subject will provide both a theoretical and a practical perspective on Marketing Communications and Promotion Strategy. Students will learn to use communication tools such as advertising, sales promotion, point-of-purchase materials, sponsorship programs and publicity, to optimise intervention on organisational issues.

MARK959 Sales Management

Description: This course involves organising and planning the company's overall personal selling efforts and integrating these efforts with the other elements of the firm's marketing strategy. It also includes the selecting of appropriate sales personnel and designing and implementing policies and procedures that will direct their efforts towards the firm's desired objectives. The final part of the course involves developing procedures for monitoring and evaluating sales force performance so that adjustments can be made to either the sales program or its implementation when performance is unsatisfactory.

MARK977 Research for Marketing Decisions

Description: This subject focuses on the role & practice of marketing research in marketing. Marketing research can be defined as the systematic collection, analysis and interpretation of data about market-related and other consumer behaviour, using research methods derived from the behavioural & social sciences. Marketing research is an important means through which all types of organisations can obtain reliable and valid information about their markets, customers or clients in order to inform their marketing-related decisions. This subject will provide an overview of marketing research as an applied practice and will emphasize the practical aspects of doing research to meet client needs. It will cover the marketing research process beginning with client consultation and research design, as well as data collection, data analysis and report preparation.

MARK997 Retail Marketing Management

Description: This subject will include a background to retailing, the scope of retailing, retailing strategies, merchandise and store management. Particular emphasis will be placed on case analysis in order to bring as much of the real world as possible into the classroom.

MGMT908 Human Resource Development

Description: This subject provides an advanced perspective on the use of Human Resource Development (HRD) in enhancing the competitive advantage of organisations, by building up the intellectual and learning system capacities of the organisation to cope with a rapid change, customer focused environment. The concept of the Learning Organisation will be developed through the perspective of the HRD policies and actions required to develop and change organisations through their human capital and capabilities.

MGMT910 Strategic Management

Exclusion: TBS921, ENGG954

Description: This subject introduces students to theories, concepts and practical issues associated with the strategic management. Topics examined include strategy formulation, choice and implementation; strategy and structure and the organisational context; industry analysis; strategy and competitive advantage.

MGMT915 Management of Change

Description: This subject analyses how managers can conceptualise and lead the process of organisational change. Issues under discussion will be: organisational change theories and models; forces for change; resistance to change; coping with change; recognising, diagnosing, planning and implementing change; organisational development; contingency approaches to change; and aspects of cultural change management.

MGMT920 Organisational analysis

Description: This subject provides students with an understanding of the main theoretical frameworks and conceptual tools used to analyse organisations. The subject approaches organisational analysis using four perspectives: bureaucratic, contingency, political, and cultural. Emphasis is placed on understanding the basis in theory and metaphorical roots of each perspective, as the foundation for using a multiple perspectives approach to identify the key dynamics of organisations.

MGMT930 Strategic Human Resource Management

***Pre-requisite:* Capstone Subject. This subject should be taken in the final semester of MSHRM degree program**

Description: This subject examines strategic management concepts and frameworks, and explores the links between strategic management and human resource management. A number of models of strategic HRM are considered, in terms of their theoretical foundations and practical utility. The overall focus is on using the conceptual and analytical frameworks of strategic HRM to develop and implement effective human resource strategies.

MGMT949 Performance Management

Description: This subject examines the area of performance management, which is defined as an ongoing communication process that involves both the performance manager and employee. Key aspects of this process are examined. Topics include: identifying and describing essential job functions and relating them to the mission and goals of the organisation; developing performance standards; giving and receiving feedback about performance; writing and communicating constructive performance evaluations, and planning education and development activities to maintain and improve or build on employee work performance.

MGMT953 Human Resource Management

Description: This subject addresses key areas associated with the functional specialisation of human resource management, and expects these to broaden the organisational context. It focuses on major functional policies and programs such as human resource planning, strategic HRM, job analysis, employment law, recruitment and selection, performance management, compensation, human resource development, occupational health and safety and international HRM. Students are encouraged to draw upon their work experiences in classes and assignments to enhance learning.

MGMT969 Job Analysis, Recruitment and Selection

Description: This subject examines contemporary issues and theory related to the environment and processes of organisational entry, involving the key phases of job analysis, recruitment, selection and socialisation. Traditional recruitment strategies are assessed from the perspective of the organisation and the individual in light of contemporary theoretical developments. A range of personnel selection techniques is examined in relation to issues of reliability, validity, fairness and applicability. In addition, there will be a focus on major challenges faced in these processes in the light of rapidly changing technologies and globalisation. Organisational entry processes will be critically evaluated in the context of

differing cultural expectations and practices. A range of practical skills in recruitment and selection processes will also be developed.

MGMT978 Cross Cultural Management

Description: The subject addresses key issues and problems associated with managing across cultural boundaries in a context of increasing global contact. Topics include: cross cultural communication, technology, comparative management practices, managing with multicultural policies, and the challenges cultural differences posed for international/global managers.

TBS901 Accounting for Managers

Exclusion: TBS980

Description: This subject is intended for those who need to obtain a better understanding of the principles of accounting and financial management. No previous knowledge or experience is assumed. The subject will introduce you to the role that effective financial management makes within an organisation. The aim is to make you proficient in the use of the accounting data that you receive in your work environment, as well as making you aware of the basis on which key financial decisions are made. You will be introduced to the basic concepts of financial decision-making and the role of financial management in both private and public sector organisations. The concepts and techniques will assist you in the use and interpretation of accounting data and you will become better acquainted with the planning and controlling of resources you have at your disposal.

TBS903 Managing People in Organisations

Exclusion: TBS981 (Managing in Multi-National companies)

Description: This subject introduces students to ideas about managing people in organisations which thematically combine theories and research in organisational behaviour and human resource management. The subject encourages students to think about management and organisations in ways which are multi-disciplinary, problem solving and critical. It encourages intellectual inquiry and debate using a range of sources: theoretical, journalistic, historical, comparative and quantitative. The subject encourages students to evaluate popular management fads in the light of more rigorous theorising and research. It aims to improve the research, critical thinking, writing and speaking skills of students

TBS904 Marketing Management

Exclusion: MARK922

Description: This subject examines the contemporary view of marketing and focuses on the following areas: identification of marketing opportunities; market segmentation; targeting and

positioning; product life cycle; new product development; services marketing and marketing mix decisions.

TBS905 Economic Analysis of Business

Description: This subject aims to introduce students, and develop their understanding of, core economic concepts relevant to business and managerial decision-making, in order that they may identify and interpret those economic events and circumstances which influence the operations of business. Commencing with the (microeconomic) examination of the behaviour of individual economic units, the subject develops to provide a view of macroeconomics and its application to the functioning of the economy overall. National accounts systems are introduced, and the macroeconomic approach that is relevant to an open economy of the type in which real businesses operate. It is a course objective to equip students to be able to read and understand published articles on business and the broader economy, and interpret these as to their impact on business and government organisations, and such material will be used in class.

TBS906 Information Systems for Managers

Description: This subject provides an understanding of the management of information systems in organisations, in particular, it provides an analysis of the approaches to managing information and knowledge as well as the techniques for ensuring information quality. Other issues considered are the creation of strategies to resource and control information flows and usage within an organisation; the management of information system projects and the impact of change their implementation has on staff; the use of technology and people to improve the quality information services.

TBS907 Financial Strategy

Pre-requisite: TBS901 or TBS980

Exclusion: FIN921

Description: This subject provides an introduction to the theory and practice of financial management. The financial manager plays a key role in the development of a company's strategic plan. In particular s/he is concerned with providing advice on which investment opportunities should be undertaken and how they should be financed. Both of these decisions should be taken in the context of maximising the value of the investment made in the company by its shareholders. Investment of funds in assets determines the size of the company, its profits from operations, its business risk and its liquidity. Obtaining the best mix of financing and dividends determines the company's financial charges and its financial risk; which in turn impacts on its valuation. It is the aim of this course to examine many of these issues.

TBS908 Supply Chain Management

Description: Supply Chain Management extends the study of logistics beyond the boundaries of a single organisation, and places particular emphasis on the interfaces between the 'chain' or 'network' of enterprises engaged in moving products, services, and information, from suppliers through intermediaries to end users/consumers. The early part of the subject focuses on understanding the concepts and principles of supply chain management. Supply chain infrastructure and operations topics are reviewed giving emphasis on topics such as JIT, lean, and agile supply chain. Channel relationships between suppliers, manufacturers, and distributors is also reviewed, particularly as leading organisations are now openly embracing more collaborative behaviour for mutual benefit. Transformational change in supply chains is studied from two perspectives, i.e., re-alignment inside the supply chain itself, and new advanced forms of 'outsourcing'. Finally, we live in Asia Pacific, so it is important to understand the regionalisation of supply chains which is well underway, and in some cases, globalisation.

TBS912 Quantitative Methods for Decision Making

Description: This subject focuses on the quantitative techniques available to managers in problem solving and decision making in businesses. The subject aims to develop in students the skills necessary for data analysis, model building and analysis for business decision-making. To this end the subject covers areas such as decision making under certainty and uncertainty, linear programming, transportation and transshipment techniques, project scheduling with certainty and uncertainty, waiting line models, goal programming, Analytic Hierarchy Process and simulations. In this subject, the emphasis is given on the analysis and interpretation of the results provided by the models.

TBS918 Strategic Supply Chain Management

Pre-requisite: Capstone subject. This subject should be taken in the final semester of the MSL degree program

Description: This subject extends the study of Supply Chain Management from the introductory level and examines the development of organisational strategy in the context of supply chain management. The overarching framework around which the course content is organised is the supply chain management performance/ capability continuum, which consists of three critical components: operational excellence, supply chain integration, and collaboration and virtual supply chains. Also covered is how information systems can be used to bring strategic competitive advantage to supply chains.

TBS920 International Business Strategy

Pre-requisite: It is highly recommended to be take this subject after completion of at least TBS901, TBS903, TBS904 and TBS905

Exclusion: TBS984

Description: This subject provides a detailed introduction to management within an international business perspective. Business is becoming increasingly global and firms require managers who understand and can resolve the challenges faced in surviving and succeeding in this competitive, diverse and dynamic environment. The subject seeks to integrate a range of disciplines including economics, management, global finance, marketing, operations management, and socio-cultural and political sciences, into a program focussed on the application of such disciplines to real business challenges. The subject therefore intends to build the students awareness of the complexity and dynamic nature of international business, and build their capacity to think and respond strategically. Managers capable of operating effectively in this environment will have truly global skills and will enhance their career prospects in today's exciting international business context.

TBS921 Strategic Decision Making

Pre-requisite: Capstone subject. This subject should be taken in the final semester of the MBA degree program

Description: This subject is theory and case based and will provide a study of the development of strategic decision-making and its application to corporate strategy. The subject consists of three main sections: strategic analysis, strategic choice and strategy implementation. However, it is more realistic to consider these from an integrated point of view and students will be strongly encouraged to develop holistic ideas of strategic decision-making, with emphasis on solutions to actual business challenges. Students should also realise that much of the strategic thinking that will be covered in this subject is also relevant to not for profit organisations. The theme throughout the subject will be to assess strategic capability and determine appropriate strategic actions, by developing a sound understanding of the mechanisms behind industry opportunities and threats. That is not to say that a purely mechanistic view is appropriate. Creativity, divergent lateral thinking and some understanding of risk management are essential requirements. The ability to find company information and develop a sophisticated understanding of case information are also skills that will be developed to encourage an educated approach to strategic decision-making.

TBS923 Current Issues in International Business

Description: This subject provides a broad view of current topical issues in International Business, with a focus on business in China through the study, analysis and discussion of relevant readings on each issue. The subject's approach is based on initial study of the

selected readings, complemented by development of theoretical aspects where required, followed by group discussion and analysis of each issue. Assessment for the subject will be based on essay submissions for each issue covered, normally three in number, as well as a take home final examination

TBS925 Inventory Management

Description: This subject aims to provide the student with state-of-the-art knowledge of inventory management theory and practice. Topics included will be as follows: materials management; management of storage and retrieval facilities; types of inventory problems; measuring inventory performance; inventory management systems for independent demand items; influence of forecasts and uncertainties of demand and lead time; dependent demand inventory systems; multi-echelon inventory management; decision models for inventory management; simulation models of inventory management systems; and case studies of world-class inventory management.

TBS927 Process and Change Management

Description: This subject combines the process reengineering and change management. The topics covered in this context include mass customisation, business process reengineering, and change management for process change. Cases are studied to provide a unifying theme in terms of organisational change, supply chain reengineering and integration aspects.

TBS928 Logistics System

Description: Logistics Systems is an advanced course in logistics and supply chain management. It involves design and management of supply chain systems. It prepares students for logistics management positions in manufacturing, transportation and distribution firms. The application of analytical techniques, simulations and computer software to selected aspects of distribution management is explored in the course. Attention will be given to areas of network planning, inventory control, facility location, vehicle routing and scheduling of logistics systems. Mathematical models in these areas will be discussed in terms of their ability to represent the problem and usefulness to the managers. Cases will be used to demonstrate the nature of decision making problems managers' face in logistics and supply chain management in contemporary business and class discussion will take place about the repercussions of alternative decisions.

TBS930 Operations Management

Description: This subject is a study of the design, analysis, decision-making and operations of activities for the production and delivery of goods and services. Topics include: strategic

issues, qualitative and quantitative forecasting, facility location, capacity and layout, production planning, scheduling, management of quality, supply chain management and e-business, just-in-time and lean manufacturing, and project management. Whilst some calculations will be part of this subject, the emphasis will be more on the managerial interpretation of the methods and results.

TBS931 Manufacturing and Operations Management

Pre-requisite: TBS908 and TBS928

Description: This course combines manufacturing and operations strategies in matching the characteristics of the operations function with the requirements of the manufacturing in order to fulfil the needs of the customer. A proper appreciation of this process requires not merely an understanding of the ideas and methods used to develop an operations strategy but also knowledge of the techniques and principles involved in its implementation.

TBS932 Service Operations Management

Pre-requisite: TBS908

Description: The purpose of this subject is to provide the student with an understanding of the basic issues, concepts, methods, tools and some quantitative models in Service Operations Management (SOM). The subject is designed for students with no previous study in Service Operations Management but aims to develop an understanding and level of skill commensurate with postgraduate study, though at an introductory level rather than that required by a professional service operations manager. Subject Aims: 1) To develop an appreciation of the significance of SOM to the success or failure of a business; 2) To be aware of and to understand some of the key activities involved in SOM; 3) To develop an insight into some of the many different tools and techniques used by Service Operations Management.

TBS933 Procurement and Inventory Management

Pre-requisite: None

Description: Today, the function that used to be called purchasing or procurement, has expanded to become supply management. Supply management is a progressive approach to managing the supply base that differs from a traditional arm's length or adversarial approach with suppliers. This subject looks at the expanded responsibility of procurement and its integration with long-term strategic corporate planning. Procurement now includes participating collaboratively in key material requirements determinations, supply management and warehousing and inventory management. It focuses on the management of supplier relations and performance. This subject incorporates all these areas in the development of procurement and supply chain management. Also included are key elements of supply chain

inventory management. Also included are key elements of supply chain inventory management.

TBS934 Logistics Information Systems

Description: This subject centres on how information technologies will transform the business landscape, with a particular emphasis on logistics and supply chains. Lectures highlight logistics management process analysis, value and productivity performance measurement of information technology investments, and the impact of ERP and RFID on supply chain strategy.

TBS950 Quality in Management

Description: This subject addresses the quality issues from the supply chain perspective. It covers the following topics: the quality imperative for the open economy; concepts of quality; quality in service and manufacturing organisations; quality control and assurance; quality costs; tools of TQM; quality function deployment; six sigma implementation; principles of Taguchi methods and robust quality; international quality assurance standards; HRM in quality; case studies in quality management.

TBS951 Statistics for Quality Management

Description: Topics covered in this subject include quality theory including 'six sigma' and the 'seven tools of quality'. This subject has a comprehensive approach to statistics to meet the needs of students from diverse backgrounds. The subject provides a theoretical and practical grounding in statistical process quality (SPC). Students will be required to demonstrate their understanding of SPC using real case studies from organisations or companies selected by the student. The subject will create a direct link between statistical concepts delivered in lectures and real cases in the area of quality and a direct link between SPC and regression analysis.

TBS952 Implementing Quality Systems

Pre-requisite: TBS950

Description: This subject briefly reviews basic Quality philosophies - with an emphasis on system, cost, problem solving and people improvement. It concentrates on systems thinking as a key factor in understanding and improving quality, the development of a learning organisation, and ultimately the achievement of customer loyalty. This subject also reviews the fundamentals of the Quality organisation: ISO 9000, Six Sigma and other Quality systems that play a role in TQM. The course introduces practical Quality systems (eg: Kaizen, improvement methodologies and QI tools), Quality Function Deployment (QFD), measure of conformance and the prevention of non-conformance. The behaviour, commitment, and

involvement of people in a Quality organisation are explored, including: team working, the team approach to problem solving, and the roles of management, suppliers, and customers in a Quality environment. Implementation examples are provided through a case study that features the identification and improvement of quality systems.

TBS953 Management of Service Quality

Pre-requisite: TBS950

Description: This subject explores the dimensions of successful service firms. It prepares students for enlightened management and suggests creative entrepreneurial opportunities. Outstanding service organizations are managed differently than their "merely good" competitors. Actions are based on totally different assumptions about the way success is achieved. The results show not only in terms of conventional measures of performance but also in the enthusiasm of the employees and quality of customer satisfaction. Beginning with the service encounter, service managers must blend marketing, technology, people, and information to achieve a distinctive competitive advantage. This subject will study service management from an integrated viewpoint with a focus on customer satisfaction. The material will integrate operations, marketing, strategy, information technology and organizational issues. Finally, because the service sector is the fastest-growing sector of the economy, this course is intended to help students discover entrepreneurial opportunities.

TBS955 Quality Assurance

Pre-requisite: Capstone Subject. This subject should be taken in the final semester of the MQM degree

Description: This course provides an opportunity for specialised study within the Quality management program, by developing the following frameworks of understanding: 1) the terminologies and purposes of Quality Assurance; 2) studies of selected methodologies Quality Assurance; 3) a case study in quality assurance; 4) preparing an organisation for a selected QA accreditation.

TBS980 International Financial Management

Exclusion: TBS901

Description: This subject introduces students to financial management in an international context. The topics covered include the following: financial environment of international corporate activity; foreign exchange and derivatives markets; methods of foreign exchange risk measurement and management; overview of international financial markets and instruments; financing of foreign trade and foreign direct investments; international working capital management; investment decision making in an international context, including

country risk analysis; international aspects of controlling, reporting and performance analysis; effects of government regulation on management decision making.

TBS981 Managing in Multi-National Companies

Exclusion: TBS903 Managing People in Organisations

Description: This subject will outline the factors affecting the management of people in multi-national enterprises, both the international regulatory organisations such as the International Labour Organisation and internal business criteria such as the effect of different business strategies and environments on people management practices. The course will discuss leadership, motivation, communication, performance management, diversity and corporate social responsibility as practised in multi-nationals, relating academic theory to real world examples. Students will be encouraged to think, to analyse, to discuss, to research, and to propose solutions to the problems they analyse.

TBS982 Marketing in a Global Economy

Description: The objective of this subject is to provide a background in global marketing and both a theoretical and practical perspective to advertising communications and promotion management in a global economy. Thus, by adopting the perspective of the product manager or marketing manager, the subject examines the development and implementation of advertising and promotional programmes to facilitate global marketing.

TBS983 International Business Economic Environment

Description: This subject aims to introduce to students, and develop their understanding of, those factors shaping the international economic environment in which business now operates. The subject examines the background to globalisation and then three core areas of international business. These (trade and trade barriers, international investment and foreign exchange) will be considered separately and then together in the context of the major international institutions charged with promoting trade, investment and monetary stability.

TBS984 International Business

Pre-requisite: Capstone subject. This subject should be taken in the final semester of the MIB degree program

Exclusion: TBS920

Description: This subject provides an introduction to management within an international business perspective. Business is becoming increasingly global and firms require managers who understand and can resolve the challenges faced in surviving and succeeding in this competitive environment. Greater internationalisation of business requires firms to be more competitive, dynamic, and interdependent. Managers must understand the complexities of



global cultural, political, economic, organisational, and financial forces and recognise how they affect their firm. Management challenges include dealing with the uncertain external environment, handling the increased risk of international operations, and developing appropriate international strategies. Managers capable of operating in this environment will have truly global skills and will enhance their career prospects in today's exciting international business context.

SUBJECT OFFERINGS

Subject Code	Subject Title	Autumn	Spring	Summer
CSCI925	Human Computer Interaction		✓	
ECON939	Quantitative Economic Analysis	✓	✓	✓
ENGG938	Engineering Economics			✓
ENGG939	Engineering Logistics		✓	
ENGG951	Engineering Project Management	✓		
ENGG953	Modelling of Engineering Management Systems		✓	
ENGG954	Strategic Management for Engineers and Technologists	✓	✓	✓
FIN922	Investment Management	✓		✓
FIN923	Portfolio Management	✓	✓	✓
FIN924	Financial Statement Analysis for Business			✓
FIN925	Banking Theory and Practice	✓	✓	
FIN926	Advanced Managerial Finance	✓	✓	
FIN928	Multinational Financial Management		✓	✓
FIN955	International Banking	✓	✓	✓
FIN956	Bank Lending and Securities	✓		
IACT901	IT Strategic Planning	✓		
IACT906	Business On-Line		✓	
IACT918	Corporate Network Planning	✓		
IACT999	Emerging Topics in Information Technology	TBA	✓	
ITCS937	Security, Risk Management & Control in ecommerce			✓
MARK917	Business to Business Marketing		✓	
MARK922	Marketing Management	✓	✓	✓
MARK935	Marketing Strategy	✓	✓	✓
MARK936	Consumer Behaviour	✓	✓	✓
MARK938	Managing Services and Relationship Marketing	✓		
MARK940	Marketing Communications	✓	✓	
MARK959	Sales Management			✓
MARK977	Research for Marketing Decisions	✓		✓
MARK997	Retail Marketing Management		✓	✓
MGMT908	Human Resource Development	✓		✓
MGMT910	Strategic Management	✓	✓	✓
MGMT915	Management of Change			✓
MGMT920	Organisational Analysis	✓	✓	
MGMT930	Strategic Human Resource Management	✓	✓	✓
MGMT949	Performance Management		✓	✓
MGMT953	Human Resource Management	✓	✓	✓
MGMT969	Job Analysis, Recruitment and Selection	✓	✓	

Correct at the time of printing (September 2011) and subject to change without notice.
The University reserves the right to withdraw a lecture class due to insufficient student enrolment.



Subject Code	Subject Title	Autumn	Spring	Summer
MGMT978	Cross Cultural Management	✓	✓	✓
TBS901	Accounting for Managers	✓	✓	✓
TBS903	Managing People in Organisations	✓	✓	✓
TBS904	Marketing Management	✓	✓	✓
TBS905	Economic Analysis of Business	✓	✓	✓
TBS906	Information Systems for Managers	✓	✓	✓
TBS907	Financial Strategy	✓	✓	✓
TBS908	Supply Chain Management	✓	✓	✓
TBS912	Quantitative Methods for Decision Making	TBC	TBC	TBC
TBS918	Strategic Supply Chain Management	TBC	TBC	TBC
TBS920	International Business Strategy	✓	✓	✓
TBS921	Strategic Decision Making	✓	✓	✓
TBS923	Current Issues in International Business	TBC	TBC	TBC
TBS925	Inventory Management	TBC	TBC	TBC
TBS927	Process and Change Management	TBC	TBC	TBC
TBS928	Logistics System	TBC	TBC	TBC
TBS930	Operations Management	✓	✓	✓
TBS931	Manufacturing and Operations Management	TBC	TBC	TBC
TBS932	Service Operations Management	TBC	TBC	TBC
TBS933	Procurement and Inventory Management	TBC	TBC	TBC
TBS934	Logistics Information Systems	TBC	TBC	TBC
TBS950	Quality in Management	✓	✓	✓
TBS951	Statistics for Quality Management	✓	✓	
TBS952	Implementing Quality Systems		✓	✓
TBS953	Management of Service Quality	✓	✓	
TBS955	Quality Assurance	✓		✓
TBS980	International Financial Management	✓	✓	✓
TBS981	Managing in Multi-National Companies	✓	✓	✓
TBS982	Marketing in a Global Economy	✓	✓	✓
TBS983	International Business Environment	✓	✓	✓
TBS984	International Business	✓	✓	✓

This Schedule is subject to change.



DEGREE PLAN

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

SESSION:	
Subject Code	Core/Elective

Students can enrol in a maximum of four subjects in each session through SOLS after consulting the Academic Program Director. To enrol in additional subjects, students require permission from the Dean.

AUTUMN SESSION 2011 - SUBJECT TIMETABLE

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
6.00 – 10.00						

Check the SASS website for details of SASS workshops (www.uowdubai.ac.ae/sass) and the research website for research seminar information (www.uowdubai.ac.ae/research)

DUE DATES FOR ASSESSMENTS

Use the space provided below to record the due dates of all your assignments and tests. Refer to your subject outline for full details about your assessments.

Week	Subject	Assessment	%	Due Date
2				
3				
4				
5				
6				
7				
8				
9				
10				

SPRING SESSION 2012 - SUBJECT TIMETABLE

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
6.00 – 10.00						

Check the SASS website for details of SASS workshops (www.uowdubai.ac.ae/sass) and the research website for research seminar information (www.uowdubai.ac.ae/research)

DUE DATES FOR ASSESSMENTS

Use the space provided below to record the due dates of all your assignments and tests. Refer to your subject outline for full details about your assessments.

Week	Subject	Assessment	%	Due Date
2				
3				
4				
5				
6				
7				
8				
9				
10				

FINAL EXAM TIMETABLES

The Final Exam Timetable is printed with the subject timetable and is available on the students website (my.uowdubai.ac.ae) under the “Timetables” link. The timetable is subject to change and students are advised to check the MyUOWD website for the latest version.

AUTUMN SESSION 2011

Subject	Exam Date	Exam Time	Exam Location

SPRING SESSION 2012

Subject	Exam Date	Exam Time	Exam Location



University of Wollongong in Dubai

NOTES